

Board of Director Opportunity Posting

OECEM is a trusted not-for-profit collaborative sourcing partner for Ontario's education sector, broader public sector, municipalities, and other not-for-profit organizations. We contract with innovative, reputable suppliers to offer a comprehensive choice of quality products and services and generate significant savings for our customers. Our offices are based in Toronto.

Our staff of 75 manages \$600+ million of collaborative Spend for over 900+ organizations across Ontario with over 70 categories of Products and Services. In 2021, our accumulated customer-spend through OECEM agreements surpassed \$3 billion. OECEM is fast becoming a premier strategic sourcing partner in Ontario's public and not-for-profit procurement landscape.

What We Offer

Savings OECEM provides opportunities for our customers to minimize costs and generate savings and efficiencies on products and services available through our Marketplace.

Choice OECEM offers a wide range of collaboratively sourced and competitively priced products and services, provided by over 100 (and growing) supplier partners, as part of our Marketplace.

Service OECEM promises to deliver service that is consistent, accessible and responsive, supporting our customer-centric service delivery model.

Governance

OECEM's current Board consists of 12 Directors elected for three-year renewable terms.

We are currently looking to fill a **minimum of two positions** on the Board with an independent profile.

An **Independent Director** means an individual that:

- has no direct or indirect material relationship with OECEM (i.e., is not a funder, customer, vendor, or employee of OECEM)
- is able to serve without any pre-existing conflict of interest / duty to another organization

Experience and Qualifications

The ideal candidate is a seasoned professional or corporate director with relevant experience in the private, public or non-profit sectors. A designation from the **Institute for Corporate Directors (the ICD.D Designation)** or from **Directors' College (the C.Dir. Designation)** or an interest in pursuing these designations would be an asset.

To ensure the Board has a reasonable balance of diversity and fresh perspectives, we are also seeking candidates who demonstrate “**advanced**” to “**expert**” knowledge in one or more of the following areas:

- Digital Transformation
- Government Relations / Advocacy
- Municipal Sector

Time Commitment

Board and Committee Meetings

The Board structure consists typically of a minimum of four meetings per year, and Board members may be required to serve on up to two (2) Committees. The Committee structure consists of a minimum of four meeting per year. Board and Committee meetings can be up to three hours in duration. Additional meetings may be added at the discretion of the Board or Committee Chair.

Board Retreat

Board members are also expected to participate in the annual Board Retreat which is conducted in combination with a regular Board meeting. The Retreat is typically held offsite in downtown Toronto and is usually comprised of two half days sessions held over two days.

Meeting Locations

Meetings are usually held at OECM offices (Sheppard & Victoria Park in Toronto) and can be attended in person or via tele/video conference.

Position Term

Candidates will be asked to make a three-year commitment with a maximum board term of nine years starting May 25, 2022.

Board Member Remuneration

Directors of the board are compensated in recognition of the accountabilities and responsibilities associated with governing OECM, and in recognition of the time required for Directors to fulfill their duties.

Board members are compensated on an annual retainer basis. The current annual retainer for a Board member is \$14,000 per year. Directors who hold a Board or Committee Chair position are compensated at a higher level in alignment with the additional responsibilities and time commitment required of the position.

Board members are eligible for a Discretionary Spending Allowance of \$2,500.

Travel expenses are reimbursed as per Board policy.

Diversity and Inclusion

In accordance with [OECD's Commitment to Diversity and Inclusion Statement](#), OECD recognizes and embraces the value of diversity at all levels within the organization, including at the Board level.

Diversity is an important consideration in identifying and assessing candidates to recommend for nomination or appointment to the Board, in conjunction with a merit-based approach. **Therefore, we encourage BIPOC applicants (i.e., Black, Indigenous, and Persons of Colour) to apply.** If your experience is close to what is listed in this package, please still consider applying.

To Apply

To apply, please complete the Applicant Package. The application deadline is **Friday January 21st, 2022**. Election of the new Board of Directors will occur at the Annual General Meeting on **May 25, 2022**. For more information, visit us at oecd.ca/about-us/governance/opportunities.

Please let us know if you require accommodating during this interview process.

Successful candidates must complete and obtain a satisfactory background check which may include educational, employment, references and criminal records (for which a pardon has not been granted) checks.

Applicants must reside and be legally eligible to work in Canada.

COVID-19 Measures

OECD is committed to the health and safety of our staff and customers. OECD complies with all public health measures and has implemented various safety protocols, including a COVID-19 Vaccination Policy. OECD's COVID-19 Vaccination Policy requires all employees, officers, directors, contractors and visitors to be fully vaccinated against COVID-19 prior to attending OECD's workplace. Click [here](#) for more information.

[Click here to Complete the Board Applicant Package](#)