



The Directors College

Scholarship Application: Instructions

Scholarships are awarded at the discretion of the Directors College, in consultation with the sponsors when appropriate. Candidates will be considered for every scholarship for which they qualify, but only one scholarship will be awarded to an individual.

Section 1. Completing the Form

The first parts of the form can be completed either electronically or manually. For Part 2, place an “X” beside each scholarship for which you wish to apply. You may apply for any scholarship for which you meet the eligibility criteria; but you must indicate at least one scholarship. Fill in any further information required for the specific scholarship(s) you have chosen.

Once you have selected your scholarships, print the document, sign and date it by hand, before scanning a copy for your application package.

Section 2. The Candidate’s Statement

Provide an original written statement addressing the following topics. Each part should be no more than 1 page long. You may choose to omit the part marked as “Optional.”

- Part 1. Mandatory: Describe the reason you are interested in the Chartered Director (C.Dir.) program, and governance education in general. How does it align with your personal goals or the goals of your organization? What do you expect to take away from the program?
- Part 2. Mandatory: Describe your experience in executive, leadership or governance roles, including both employment and volunteer positions. How has your career and personal growth to date prepared you for this program?
- Part 3. Optional: Provide a description of any other factors which you feel make you a strong candidate for a scholarship. These factors might include the following:
 - Contribution to the theory and practice of governance;
 - Community engagement and service;
 - Demonstrated leadership in specific governance areas, such as Board ethics, legal & fiduciary responsibilities, risk management, financial oversight, executive recruiting & succession planning, equity & diversity, corporate social responsibility, or innovation.
- Part 4. Mandatory: For those applying for the COVID-19 Impact Scholarship. Provide an addendum to your Candidate Statement describing your affiliation with a charitable or social purpose driven organization along with a statement on how COVID-19 has impacted your ability to pursue director education. For those applying for the Diversity Scholarship. Provide an addendum to your Candidate Statement describing activities and efforts you have made which are related to the identified community. This may include leadership, education or activist roles along with other forms of engagement.

Note: It is not necessary for an applicant to demonstrate strong performance in every one of the factors above to be considered for a scholarship.

Section 3. The Application Package

Your application package must include:

1. A copy of your resume, curriculum vitae or biographical statement;
2. A written Candidate's Statement as described in Section 2 above;
3. Names and contact information of 1 to 3 individuals who will be providing letters of support; and
4. The completed and signed application form.

When complete, submit electronically to: scholarships@thedirectorscollege.com

Applications will be accepted up to midnight on the date published on The Directors College website. Late applications will not be considered.

Section 4. Letters of Support

Your letters of support must also be sent to the same address by the same deadline as the application package. Letters of support will only be accepted if they are transmitted directly from the email account of the author.

Every application needs to be supported by at least one letter; a maximum of three letters will be considered.

Letters of support should contain the following:

- The name of the scholarship applicant;
- The relationship (including duration) of the author to the applicant;
- The author's view of the suitability of the applicant for this scholarship;
- The credentials of the author, noting if they have earned the Chartered Director (C.Dir.) designation themselves.

Scholarship Application: Certification and Attestation

Name _____

Email _____

Phone _____

Part 1. Eligibility

I am a Canadian Citizen or Permanent resident

I have been accepted into the Chartered Director (C.Dir) program

Or

I have applied for acceptance into the Chartered Director (C.Dir.) program by completing my profile on The Directors College website

Part 2. Scholarship Selection

I certify that I meet the eligibility for the following scholarship(s) and wish to be considered:

COVID-19 Impact Scholarship. I am committed to social purpose and experienced significant financial impact based on COVID-19 that requires me to seek tuition assistance.

The Diversity Scholarship. I identify with the following underrepresented group(s):

women,

transgendered individuals,

individuals with disabilities,

racialized individuals,

indigenous persons.

Other. Please specify _____

The Emerging Leader Scholarship. I will be 36 years of age or younger as of the end of the current calendar year.

Part 3. Attestation

I attest that all materials and statements submitted in support of my application are true and complete.

I agree to abide by the Code of Conduct of The Directors College

If I am awarded a scholarship, I grant permission for The Directors College to publish my name, likeness and information on the award.

Signed _____

Date _____