

Call for Applications

Board of Directors

Hamilton Festival Theatre Company

The Hamilton Festival Theatre Company is currently seeking members to join its Board of Directors (the “Board”). Please respond by January 15, 2018.

The **Hamilton Festival Theatre Company (the “Company”)** is a non-profit society, incorporated without share capital under the *Corporations Act*, Ontario, in 2002. The Company produces the annual Hamilton Fringe Festival, an action-packed performance event that takes place over 11 days each July in downtown Hamilton. 50+ artistic companies offer up musicals, dance, comedies, magic shows, dramas, and family entertainment nearly 400 performances. 2018 will be the 15th anniversary festival, running from July 19-29th, 2018. The Company also produces an annual site specific winter theatre festival, Frost Bites. The third annual Frost Bites will run from February 15 to 18, 2018. The Company also runs the ALERT Program: an artistic leadership and entrepreneurial training program. ALERT provides an opportunity for emerging artistic leaders to come together to learn, collaborate and grow.

The Board serves the Company and its members with representation from around Hamilton, Ontario. The Board currently comprises eight directors, but at the Board’s discretion, may comprise up to fifteen directors. Board Members are responsible for fiscal management including approval of the audited financial statements and approval of the seasonal operating budget. The Board plays an active role in developing the strategic plan, the annual budget and setting the direction and objectives of the Company.

For more information about the Company, please check out the website <http://hamiltonfringe.ca/>

Experience and Attributes

The Board is seeking leaders and creative thinkers to help shepherd the Company while it continues its current programs and embarks on expansion for the future. As such, the Board is currently seeking talented individuals for several Board and Committee positions who can make adequate time available to be effective and be involved in raising funds for the Company. Experience working within a not-for-profit organizational model would be a great asset.

We invite qualified candidates to submit an application to the Nominating and Governance Committee. As champions of the implementation of the Company’s festivals and education programs, strong leadership and influence is fundamental. We are also seeking the following attributes and expertise:

- Financial management
- Governance/not for profits
- Business management
- Strategic planning

- Experience as a committee chair
- Fundraising experience
- Time to commit to approximately one board meeting per month and committee meetings up to 6 per year, all as required.

Prerequisites

Annual membership in good standing with the Hamilton Festival Theatre Company, a fee of \$30 annually. 18 years of age or older.

Application

Individuals who are interested in taking on this exciting volunteer board position that promotes theatre arts in Hamilton, Ontario, are invited to apply. Please send the following information to Claire Calnan, Executive Director of the Hamilton Festival Theatre Company, info@hamiltonfringe.ca

A cover letter describing why you would like to join the Board of the Company setting out your contact information.

A maximum 2 page CV highlighting your experience and qualifications including:

- Business/work experience
- Academic qualifications
- Past experience that would assist the board
- Previous board experience
- Previous community and/or volunteer activities for minimum of five years

We thank all applicants for their interest; however only those selected for an interview will be personally contacted. Hamilton Festival Theatre Company is an equal opportunity employer committed to workplace diversity and invites applications from all qualified individuals.